

FEES FOR ADMINISTRATIVE SERVICES

In order to ensure we minimise the amount of Private appointments where patients do not attend, or work is undertaken and not paid for, our Policy has been reviewed to fall in line with other surgeries.

Therefore, please be advised that before a private appointment is made or private forms are completed, payment must be made in advance

Access to Records under Data Protection Act	
. Photocopy / Print-outs of blood results, letters etc. for personal use	Free
. Copy of manual records or combination of manual/computerised Request must be made in writing (Maximum charge = £50.00)	Free
. Computerised record (Summary Printout)	Free

Certificates / Letters / Reports (Without Examination)	
. To Whom It May Concern letter eg: medication required in hand luggage / proof of vaccination / Fitness to fly / registered at practice	£30
. Fitness to do sport (e.g. sport, gym, exercise)	£35
. Private Prescription / Medical Certificate	£15
. School Fees Insurance Claim form	£30
. Completion of DS 1500	Paid for by Benefits Dept.
. Holiday Cancellation form	£35
. Insurance Report (no clinical examination eg 20 mins)	£85.00
. Full Insurance Report (inc medical eg 45 mins)	£120.00
. Medical Claim - answering few questions on form	£35
. Fostering Form	Paid for by Fostering Agency

Medical Examination & Reports	
. Employers / PSV/HGV/Taxi /Elderly Driver/Mental Capacity:	
. With examination	£120.00
. Without examination	£90.00
. Adoption / Child-minder	£85.00
. Factual Report for Disability / Attendance Allowance	£35.00

Private Patient Fees	
. Consultation with GP	£45.00
. Consultation with Practice Nurse	£28.00
. Telephone consultation	£20.00
. Home visit (during surgery hours)	£120.00
. ECG recording	£70.00
. ECG report	£60.00
. Phlebotomy (Cost of tests may be invoiced separately by Hospital)	£20.00